

2017/C18/CABS/Ccl/09

Learning, Teaching and Student Experience Committee (LTSEC) Work Schedule 2017/18

This includes:

A. Terms of Reference for the LTSEC

B. Key Projects for 2017/18

A. Terms of Reference

The Terms of Reference for the LTSEC are as follows:

The role of the LTSEC is to represent and engage with Chartered ABS members and to provide guidance to the Council of Chartered ABS to support policy formation and capacity building in the broad areas of: teaching, learning and assessment; curriculum development, quality assurance and enhancement, developments in learning and teaching technology; quality development of the TEF; the student experience (national and international); accreditation of undergraduate and taught postgraduate programmes as they affect business and management education; student employability; loans; KIS data.

The Committee is to act as a *think tank* and advisory body to the Council of the Chartered ABS. Its remit is comprehensive in terms of issues, current and emerging. The facilitators for the Leaders in Learning and Teaching Development Programme are also members of the LTSEC.

In particular, with respect to the above mentioned areas, the LTSEC will seek to:

- develop and articulate policy within Chartered ABS's strategic plan including a commitment to support partnerships;
- promote evidence-informed good practice in business schools in supporting the quality of the student learning experience for all types of students on all types of taught programmes in business and management education;
- encourage and, as appropriate, support Chartered ABS members in achieving their goals;
- invite dialogue with policy makers and Chartered ABS members on learning, teaching, curriculum development, quality enhancement, quality assurance and accreditation;
- represent and promote the collective interests of Chartered ABS members with Government and relevant professional bodies and constituencies as appropriate;
- steer proactively, monitor, influence and communicate changes in policy and performance;
- support and promote the annual learning and teaching conference;
- contribute to the enhancement of the Leaders in Teaching and Learning programme.

The normal line of communication between LTSEC and the Council of the Chartered ABS will be through the LTSEC Chair who will present committee minutes, papers, and reports to Council meetings. The Council will feed back comments and decisions via the LTSEC Chair.

The LTSEC will meet at least twice a year depending on work load.

B. Key Projects for 2017/18

- To monitor the development of Subject TEF and the forthcoming pilot and assess the implications for UK Business Schools.
- To continue to encourage the development and publication of `thought pieces` in learning, teaching and the student experience.
- To organise the next LTSE conference in April 2018 for up to 350 delegates and widen the attendance from across the Business School sector.
- To enhance links with the Chartered ABS Professional Managers Committee and exploit synergies between the two committees to maximise impact for the wider community.